

## Elected Member Training and Development Plan 2015/16

Month	Events	Training Event	Training Event
<b>May</b>	Newly Elected Members	New Members Induction packs	New Members Induction Day
	New members will be given usernames etc. Introductory training for Members of quasi-judicial committees*.	PDP/ questionnaires sent/advised new Members website?  Introductory training prior to the first meeting of every committee*	<b>Informative Sessions (all relevant Members):</b> <ul style="list-style-type: none"> <li>• Licensing*</li> <li>• Public Protection*</li> <li>• Planning*</li> <li>• Audit and Risk*</li> <li>• IT*</li> <li>• Tablet Training*</li> <li>• Cabinet Member training</li> <li>• Overview of Planning</li> <li>• Introduction to Committees</li> <li>• Data Protection</li> <li>• Introduction to Modern.gov*</li> <li>• Media Training</li> </ul>
<b>June</b>	Sourcing of training events		
	Analysis of feedback from all questionnaires by Member Development Panel.	Sessions by Executive Management Team giving a broad overview of their Service	
<b>July</b>			
<b>August</b>			
<b>September</b>		2 training days to be arranged	Enforcement  Chairs Training
<b>October</b>		2 training days to be arranged	Finance  Difficult people/challenging situations
<b>November</b>		2 training days to be arranged	Effective Ward leadership  Preparing and

			delivering speeches Speed reading
<b>December</b>		1 training day to be arranged	
<b>January</b>		1 training day to be arranged	Localism
<b>February</b>	Info for prospective candidates	2 training days to be arranged	Open Event for prospective candidates  Speaking with confidence  To be chosen from PDP
<b>March</b>		2 training days to be arranged	Partnership Working  To be chosen from PDP
<b>April</b>	Nomination packs (including Strategy and Induction Programme) sent to prospective Councillors		

Training Sessions marked with an '\*' are mandatory for all Members

**Training Session prior to 1<sup>st</sup> Audit and Risk meeting**  
**Training Session prior to 1<sup>st</sup> Planning meeting**  
**Training Session prior to 1<sup>st</sup> Licensing Meeting**  
**Training Session prior to 1<sup>st</sup> Public Protection meeting**